



Alameda County Commission on the Status of Women Meeting Minutes



Wednesday, October 11, 2023 6:30-8:30 PM

The mission of the Alameda County Commission on the Status of Women (COSW) is to represent the women of Alameda County in maximizing social equality and parity for women of all ages in such areas as housing, employment, health services, child care, elder care, education, transportation, credit, legal rights, and community services.

COMMISSION MEMBERS	
Nina Senn, Chair	Conference of Mayors Representative
Aliza Kazmi, Vice Chair	District 2
Aida Sizova Secretary	District 3
Shanta Franco-Clausen, Member at Large	District 2
Marie Gilmore	District 3

Erin Scott	District 5
Orly Amey	District 1
Kathryn Lybarger	District 5
Vacant	District 1
Vacant	District 1
Vacant	District 2
Vacant	District 4
Vacant	District 4
Vacant	District 4
Vacant	Human Rights Commission

Item No.	Item	Action
1.	Call to Order, Welcome, and Introductions	<p>Chair Senn called the meeting to order at 6:40 PM and took roll call. Welcomed Susan Burgess-Lent as a new Commissioner.</p> <p>Commissioners Present: Nina Senn Aida Sizova Aliza Kazmi Erin Scott Shanta Franco-Clausen (online - no qualified exception provided) Orly Amey Marie Gilmore (online - qualified exception provided) Susan Burgess-Lent (online – first meeting)</p>

		<p>Commissioners Absent:</p> <p>Commissioners Absent (Unexcused): Kathrin Lybarger</p> <p>Note: Commissioners were reminded that the updated Brown Act requirements to be in person (with qualified exceptions) have been in place since November.</p>
2.	Approval of April minutes	September minutes unanimously approved.

3.	Commissioner Announcements and Committee Assignments	<p>Commissioner Announcements & Updates</p> <ul style="list-style-type: none"> • Meeting held in honor of Senator Dianne Feinstein • COSW on Recess in December • SSC Part II – TBD • WHOF 2024
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4.	Updates and Requests from Grant Implementation Committee	<p>Updates and DeBrief from Grant Implementation and Communications Committees and Luncheon Event</p> <ul style="list-style-type: none"> • Appreciations: Nina expressed appreciation for Aida’s event planning efforts, Marie’s partnership in the video, calls made by Aliza, Kathryn and Marie. Marie acknowledged Nina’s efforts in putting the video together within a short period of time. Nina shared that many community members and leaders (including the CA state commission grant representatives) were very happy with the video and the event. County IT staff’s made the production of the video possible and they did a great job. • Grant Deliverable Status: Progress report to be provided by October 31, 2023. Deliverables are expected to meet requirements. • Community engagement event on 8/24 Debrief. The luncheon was very well received by attendees. As far as the video that was a grant deliverable was concerned, Aida expressed her opinion that the video was too long and that in the future at least 3 commissioners should see what will be included in public presentations and to have a consensus on presenting. Susan offered to assist with editing and creating clips. Marie shared her sentiments that Nina spent many hours throughout July and August to get the video done and that the staff was only able to finish it the night before. Nina reminded everyone that Marie was the only commissioner that was available and offered to work on the video with her. (Note: The COSW delegated the production of the video to Nina and Marie at the June COSW meeting.) Nina, Orly and Erin suggested using this grant deliverable preparation process as a learning opportunity. Due to the amount of time taken on the video during the meeting, Orly, Erin and Aliza shared that they wanted the conversation to move on in the agenda. To conclude, Nina suggested that the Commissioners review the video before the next meeting and then the COSW would
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		<p>share their observations with the state commission who was already in receipt of it.</p> <ul style="list-style-type: none"> • Sub-grant status, some sub-grants have not been released yet. • Grant balance- Sylvia Soublet is researching the final balance. • Communications. Looking into getting a Social Media CRM and use some of the grant money to subsidize it. We will use it to spread the video in social media and share the impact our commission is doing. • Grant Progress Report extension approved– now due 10/31/23 <p>Motion to vote to review video before next meeting in November. Shay motioned Aida seconded it.</p> <p>Commissioners were invited to suggest proposals for outstanding balance. Shay and Aida expressed interest in hosting a community engagement for funds spending and will provided a proposal for next meeting. This will be added to agenda for November.</p>
5.	<p>Treasurer Report and Budget Request to BOS for funding to start Alameda County office of Women’s Policy</p>	<p>No report</p>
6.	<p>Updates from Policy and Advocacy Subcommittee a. CEDAW tracking and work outline/commissioner assignments b. Other updates – SSA advocacy, etc.</p>	<p>Nancy Bremeau gave a presentation about Santa Clara CEDAW’s ratification of CEDAW</p>

7.	COSW Retreat Debrief	<ul style="list-style-type: none"> • Minutes/Notes, e.g., Community Agreement <p>Postponed to November meeting.</p>
8.	Agenda Building:	<p>Agenda Building:</p> <ul style="list-style-type: none"> • Follow-up SSC Meeting, Ordinance & Budget • Orientation materials development • Vacancies (COSW) & Recruitment • 2024 Planning, e.g., collaboration on SSA legislative breakfast and WHOF • Timing of Guest speakers • Need for roll call for decisions. • Review community agreements.
9.	Public Comment	No comment.

11.	Adjournment	8:32 pm
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