



**ACA GENERAL SESSION MEETING AGENDA**

Monday, May, 12, 2025

9:30AM – 12:00PM

**In-Person Meeting**

**Alameda County Social Services Agency (Eastmont)**

**Maxwell Park Room**

[\(Directions to Conference Room\)](#)

6955 Foothill Blvd, Suite 143 (First Floor)  
Oakland, CA 94605

**TELECONFERENCING GUIDELINES:** MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THIS LINK: [ZOOM LINK](#) OR DIALING IN +1 669-900 6833 US (San Jose). Meeting ID: 899 2454 4024| Passcode: 839169

Public participation at Commission meetings is encouraged. We request that individuals limit their comments on any single item on the agenda to two minutes. The chosen spokesperson for a group may speak for four minutes.

Agenda Item	Material Provided	Presenter	Time
<b>CALL TO ORDER/ROLL CALL</b>		Chair	9:30 – 9:35
<b>APPROVAL OF MEETING MINUTES:</b> <ul style="list-style-type: none"> <li>▪ April 14, 2025 - General Meeting</li> </ul>	➤ Minutes (pgs. 3 - 7)	Chair/Commission	9:35 – 9:40
<b>COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA</b>		General Public	9:40 – 9:50
<b>PRESENTATION:</b> <b>Organization:</b> Family Caregiver Alliance  <b>Topic:</b> Caregiver Supports and Respite Care		Speaker Name, Title	9:50 – 10:20
<b>Area Plan Update</b>		Kim Fogel, AAA Senior Planner	10:20 – 10:35



**ALAMEDA COUNTY ADVISORY COMMISSION ON AGING**

6955 FOOTHILL BOULEVARD, SUITE 300  
OAKLAND, CA 94605

Agenda Item	Material Provided	Presenter	Time
<b>AAA DIRECTOR'S REPORT</b> <ul style="list-style-type: none"> <li>▪ Administrative</li> <li>▪ Program/Contracts</li> <li>▪ RFP</li> </ul>		Jennifer Stephens-Pierre, AAA Director	10:35 – 10:55
<b>COMMENTS FROM THE ACA CHAIR:</b> <ul style="list-style-type: none"> <li>▪ Senior Rally Day</li> </ul>	<ul style="list-style-type: none"> <li>➤ CSL Legislative Priorities (pgs. 8-9 )</li> </ul>	Chair	10:55 – 11:15
<b>Nomination Committee Report</b>	<ul style="list-style-type: none"> <li>➤ Nomination Agenda/ Minutes April 2025 (pgs.10-11)</li> </ul>	Committee	11:15 – 11:25
<b>SUBCOMMITTEE REPORTS:</b> <ul style="list-style-type: none"> <li>▪ Executive</li> <li>▪ Public Relations</li> <li>▪ Legislative</li> <li>▪ Service Delivery</li> </ul>	<ul style="list-style-type: none"> <li>➤ Executive Meeting Agenda/Minutes (pgs.11-15)</li> <li>➤ Service Delivery Meeting Agenda/ Minutes (pgs. 16-19)</li> </ul>	Committee Chairs/Members	11:25 – 11:50
<b>ORAL COMMUNICATIONS:</b> <ul style="list-style-type: none"> <li>▪ Commissioners</li> <li>▪ Staff</li> <li>▪ Public</li> </ul>		Commissioners, Staff, Public	11:50 – 12:00
<b>Adjournment</b>		Chair	12:00

**ACA UPDATES:**

- Tuesday, May 13<sup>th</sup>, 9-10:30 am Eat Smart Live Strong Senior Nutrition Webinar  
To Register: <https://t.ly/cXcOf>
- **NO JUNE ACA MEETING** — COMMISSION IS IN SUMMER RECESS

Notes



**GENERAL SESSION MEETING MINUTES**

Monday, April 14, 2025 | 9:30AM – 12:00 PM

**Alameda County Social Services Agency (Eastmont)**

**Maxwell Park Room**

6955 Foothill Blvd, Suite 143 (First Floor)

Oakland, CA 94605

<p><b><u>ACA Commissioners Present</u></b>                  Barbara Price                  Denyse McCowan                  Linda Boykins                  Laura McMichael-Cady (Chair)                  Michael Goetz                  Pricilla Banks                  John Schinkel-Kludjian</p> <p><b><u>Commissioners Absent</u></b>                  Bobby Arte Grant (Vice Chair) - Unexcused                  Lisa Malul – Excused</p>	<p><b><u>County of Alameda Staff Present</u></b>                  Rhoda Turner                  Diarra Piggue                  Kim Fogel                  Jennifer Stephens-Pierre                  Janet Weisman                  Connie Soriano - Virtual                  Janine Carlson                  Min Feng                  Deborrah Cooper                  Janine Carlson                  Ryan Hughes, BOS – District 3</p>
--	---

Item	Discussion / Action Item
A. CALL TO ORDER	Meeting called to order at 9:37am Roll Call of Commissioners Quorum achieved.
B. APPROVAL OF MINUTES	<b>Motion</b> to accept meeting minutes from 3/10/2025 (M) Laura McMichael-Cady (S) Michael Goetz  Minutes approved with the revision of Commissioner Banks removed from the Guests Attendance List.
C. COMMENTS FROM THE PUBLIC	None.
D. COMMENTS FROM THE ACA CHAIR	<ul style="list-style-type: none"> <li>○ The Commission discussed the formation of a Nomination Committee to oversee the appointment of a new Chair and Vice-Chair. Commissioners Goetz and Banks will serve on the Nomination Committee.</li> <li>○ Chair McMichael-Cady relayed to the Commission that the Board of Supervisors acknowledged the receipt of their Statement of Concern Letter.</li> </ul>



	<ul style="list-style-type: none"> <li>○ Proposed ACA Budget for 2025- 26 was discussed. Will continue budget discussion at the May meeting.</li> <li>○ USAging National Conference: Commissioner Schinkel-Kludjian expressed interest in attending.</li> </ul>
<p>E. COMMISSIONER BOYKIN'S FAREWELL</p>	<ul style="list-style-type: none"> <li>○ Ryan Hughes, Policy Advisor, BOS District 3 – Office of Supervisor Lena Tam, presented Dedication of Service Proclamation to Commissioner Boykins for her contributions/service in Alameda County.</li> </ul>
<p>F. PRESENTATION</p> <p>Topic: Annual Brown Act &amp; Robert Rules of Order Training</p> <p>Organizaition: Office of the County Counsel</p>	<p><i>Presentation from the Alameda County Counsel</i></p> <ul style="list-style-type: none"> <li>○ Samantha Stonework-Hand, Assistant County Counsel conducted the Brown Act &amp; Robert Rules of Order Training, providing an overview of its history and explaining its relevance and application to the Commission.</li> </ul>
<p>G. AAA DIRECTOR'S REPORT</p>	<p><i>Jennifer Stephens-Pierre, AAA Director shared the following:</i></p> <p>AAA Administrative Report/Staff Update:</p> <ul style="list-style-type: none"> <li>▪ New Program Specialist Min Feng was introduced.</li> <li>▪ The Senior Nutritionist recruitment recently closed with four applicants. It was noted that a concern remains regarding applicants meeting the minimum qualifications for the position.</li> <li>▪ Several staff positions remain open, including Social Worker III, Administrative Specialist II, and Specialist Clerk I.</li> <li>▪ Discussed standing concerns at the Federal level such as Medicaid and Social Security.</li> <li>▪ Scam Jam event on June 16<sup>th</sup> at the San Leandro Senior Center, from 9 to 12 noon.</li> <li>▪ Announced the AAA will be relocating to a standalone office in Hayward.</li> <li>▪ The Annual (Service) Providers Meeting will be held in early May.</li> <li>▪ AAA will be receiving the 2025 Innovation Award at this year's USAging Conference for the Healthcare Career Pathways Program.</li> </ul>



- May is Older Americans Month. This year’s theme is “Flip the Script on Aging.”
- Director Jennifer Stephens-Pierre will receive the Older Americans Month Proclamation from the Board of Supervisors on April 29<sup>th</sup>.
- Adult and Aging Services and all of Social Services will be volunteering throughout the County, targeting AAA programs such as the meal programs and senior centers.

ACA Recognition:

- Commissioner McMichael-Cady and Ms. Cooper were praised for their outstanding work on the Senior Update Newsletter.
- Director Jennifer Stephens-Pierre reported receiving a great deal of positive feedback regarding the Senior Update publication.

ADRC:

- The County is a Designated Aging and Disability Resource Connection ADRC.
- A request to reserve time on the agenda for July or August to provide an overview of the ADRC, including its purpose, goals, and funding plans.
- The website <https://alameda.my-adrc.org> was shared. It provides access to resources for older adults and people with disabilities in the County.

CAP Monitoring Update:

- The AAA is concluding its mediations on the following: data, direct services, senior employment program, and the Calfresh Healthy Living Program.

CDA Audit:

- In May the California Department of Aging will be conducting an on-site visit.
- Today, AAA will hold their first series of budget meetings to analyze and interpret data on how funds are being allocated and spent.
- The physical audit started January 27<sup>th</sup> and is ongoing.



	<p>RFP:</p> <ul style="list-style-type: none"> <li>▪ Acknowledged that the Advisory Commission plays a key role in reviewing incoming proposals.</li> <li>▪ A request was made to reserve time on a future ACA meeting to conduct a RFP overview with the commissioners.</li> </ul>
<p>H. SUBCOMMITTEE REPORTS</p>	<p><b>Exective Committee:</b></p> <ul style="list-style-type: none"> <li>○ The Executive Committee meeting will be held on Monday, April 28<sup>th</sup>.</li> <li>○ Plan out for May and July’s agenda will be discussed.</li> <li>○ Finalizing the budget &amp; Area Plan Update draft should be in the May agenda.</li> <li>○ No meeting in May due to the Memorial Day holiday and June ACA Recess.</li> </ul> <p><b>Public Relations:</b></p> <ul style="list-style-type: none"> <li>○ The latest Senior Update Newsletter is out (published).</li> <li>○ The next task for the sub-committee is to begin preparing the Senior Update for the July through September issue.</li> <li>○ Webinar in May re: “Grandparents Caring for Grandchildren.”</li> </ul> <p><b>Legislative:</b></p> <ul style="list-style-type: none"> <li>○ Legislation is currently releasing proposals.</li> <li>○ The process of submitting legislative proposals for seniors, including working with various state associations and the California Senior Legislature were discussed.</li> <li>○ The current challenges in getting legislative support is due to budget constraints and limited sponsorship opportunities for new assembly members.</li> </ul> <p><b>Service Delivery:</b></p> <ul style="list-style-type: none"> <li>○ Commissioner McCowan provided an overview of the recent site visit to the Mastick Senior Center in Alameda, highlighting key observations and significant takeaways.</li> </ul>



	<ul style="list-style-type: none"> <li>○ Commissioner Goetz reported making changes to the Service Site Visit Form and provided an explanation for the updates.</li> <li>○ The commission discussed the potential value of including qualitative data, and a suggestion to incorporate it was raised.</li> <li>○ Commissioner McCowan shared that it is her wish to establish a relationship with the BOS, specifically with its committees, to foster collaboration and alignment on key issues.</li> <li>○ Commissioner McCowan stated the committee is gathering information to present to the BOS, with the goal of providing them with a monthly report.</li> </ul>
<p>I. ORAL COMMUNICATIONS/PUBLIC COMMENT</p>	<ul style="list-style-type: none"> <li>○ None</li> </ul>
<p>J. ADJOURNMENT</p>	<p>Meeting adjourned at 12:11 pm.</p>

## **California Senior Legislature (CSL) Legislative Priorities for 2025**

### **MPA Goal #1 - Housing for All Stages & Ages**

We will live where we choose as we age in communities that are age, disability, and dementia-friendly and climate and disaster-ready.

Bill No. AB508 (Aguiar-Curry) – Residential Care Facility for the Elderly Staffing Disclosure  
This bill would require RCFEs to calculate their daily staffing levels, an industry best practice, and share them with residents.

Bill No. AB804 (Wicks & Stefani) – Medi-Cal Housing Support Services  
This bill would require California to seek federal approval for a Medi-Cal benefit that would fund housing support services as an entitlement, helping the state scale up the number of people receiving services and receive federal funding toward the costs of the services.

### **MPA Goal #2 - Health Reimagined**

We will have access to the services we need to live at home in our communities and to optimize our health and quality of life.

Bill No. SB508 (Valladares) – Out of State Physicians and Surgeons Telehealth  
This bill expands life threatening disease requirement of an eligible patient to include a person who has been diagnosed with any stage of cancer and provides that patients are not subject to the clinical trial requirement.

Budget Request (Justice in Aging and Western Center on Law & Poverty) – Medi-Cal  
Request \$33 million in General Fund in FY 2025-26 and \$80 million ongoing General Fund to implement the reform approved in the FY 2022-23 budget to increase the ‘maintenance need income level’ of the Medi-Cal Share of Cost program to 138% of the Federal Poverty Level (FPL).

### **MPA Goal #3 – Inclusion & Equity, Not Isolation**

We will have lifelong opportunities for work, volunteering, engagement, and leadership and will be protected from isolation, discrimination, abuse, neglect, and exploitation.

Bill No. SB239 (Arreguin) – Open Meetings Teleconferencing  
This bill authorizes a subsidiary body to use alternative teleconferencing provisions and would impose requirements for notice, agenda and public participation.

The California Long-Term Care Ombudsman Association – Long-Term Care Ombudsman Programs  
Allocates \$15.9 million of existing CDPH Reserves that currently fund local Long-Term Care Ombudsman Programs to enable those programs to meet existing state and federal mandates statewide. Funding would be directed towards unannounced quarterly facility visits, resolving residents’ complaints, abuse and neglect investigations, volunteer training and management, and other critical services including witnessing Advanced Health Care Directives (AHCDs) signed in long-term care as required by state law, supporting resident and family councils, and providing information, assistance, training, and referrals to facility staff, residents, and family members.

### **MPA Goal #4 - Caregiving That Works**

We will be prepared for and supported through the rewards and challenges of caring for aging loved ones.

**Bill No. SB412 (Limon) – Training on Dementia for Home Care Aides**

This bill would require that licensed home care aides receive training on caring for individuals with dementia.

**MPS Goal #5 - Affording Aging**

We will have economic security for as long as we live.

**Budget Request (California Senior Legislature) – Personal Needs Allowance**

Requests \$500,000 in 2025-26 and \$4 million ongoing to increase the personal needs allowance from \$35 to \$50 per month and requires that amount to be increased annually up to the amount of any cost-of-living adjustment implemented by the Social Security Administration.

**Budget Request (The Californians for SSI Coalition) – Cost of Living Increase for SSP**

Requests \$156 million to provide an ongoing cost-of-living increase for the State Supplementary Payment (SSP).

**Emergency Grant Program**

Requests \$20 million to revive an Emergency Grant Program for Older Adults & People with Disabilities.

**SSI/SSP Grants**

Requests \$370 million to lift SSI/SSP grants to at least the Federal Poverty Line.



**ACA NOMINATIONS COMMITTEE MEETING**

Combined Agenda with Minutes

Monday, April 14, 2025 | 12:15 PM – 12:30 PM

**IN Person Meeting**

**ALAMEDA COUNTY SOCIAL SERVICES AGENCY (EASTMONT)**

6955 Foothill Blvd, Suite 143 (First Floor) Oakland, CA 94605

Agenda Item/Topic/Time	Presenter & Discussion	Decisions/Actions
<p><b>12:15 CALL TO ORDER –</b> Commissioner (CM) Banks, Chair</p>	<p>Two-person Committee: CM Michael Goetz and CM Priscilla J Banks</p>	<p>Both Commissioners present</p>
<p><b>Initiate directive by the ACA to establish a slate of Officers to fill two seats:</b></p> <ul style="list-style-type: none"> <li>• Chair of the ACA</li> <li>• Vice Chair of the ACA</li> </ul>	<p>CMs Goetz and Banks acknowledged that their assigned task was to establish a nominating slate for two positions on the ACA: Chair and Vice Chair. CMs Goetz and Banks reviewed the duties of each position and then discussed possible nominees to present at the May meeting of the ACA.</p>	<p><b>Decision:</b> <u>Nominee for the position of Chair: Laura McMichael-Cady.</u> Rationale: Maintaining CM McMichael-Cady in the position of Chair is critical to the functionality of the ACA.</p> <p><u>Nominee for the position of Vice-Chair: Denyse McCowan</u> Rationale: CM’s McCowan’s professional background/knowledge of Services for the Aging will serve to guide the ACA discussions and assist to discern need actions for the ACA to pursue. The above Slate will be presented to the Executive Committee Meeting on April 28, 2025</p>
<p><b>12:15 the Nominating Committee was Adjourned by CM Banks</b></p>		



**ACA EXECUTIVE COMMITTEE MEETING**

**Monday, April 28, 2025**

**9:30AM – 10:30AM**

**In-Person Meeting**

**ALAMEDA COUNTY SOCIAL SERVICES AGENCY (EASTMONT)**

**Maxwell Park Room**

[\(Directions to Conference Room\)](#)

6955 Foothill Blvd, Suite 143 (First Floor)

Oakland, CA 94605

**TELECONFERENCING GUIDELINES:** MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THIS LINK: [ZOOM LINK](#) OR DIALING IN +1 669-900 6833 US (San Jose). Meeting ID: 854 4999 9580| Passcode: 227645

Public participation at Committee meetings is welcome and encouraged. We request that individuals limit their comments on any single item on the agenda to two minutes. The chosen spokesperson for a group may speak for four minutes.

Agenda Item	Material Provided	Presenter	Time
Call to Order/Roll Call		Chair	9:30
REVIEW & APPROVAL OF PAST MEETING MINUTES <ul style="list-style-type: none"> <li>▪ March 24, 2025</li> </ul>	Minutes attached	Chair/Commission	9:30—9:35
AAA DIRECTOR’S UPDATES: <ul style="list-style-type: none"> <li>• ACL Reorganization</li> <li>• USAging Advocacy</li> <li>• Commissioner Interest</li> <li>• Commissioner Attendance (Grant)</li> </ul>		AAA Director	9:35—9:50
SUBCOMMITTEE CHAIR REPORTS: <ul style="list-style-type: none"> <li>▪ Service Delivery</li> <li>▪ Public Relations/Senior Update</li> <li>▪ Legislative</li> <li>▪ Executive Committee</li> </ul>		Sub Committee Chairs	9:50—10:05
AGENDAS FOR MAY AND JUNE GENERAL MEETINGS: <ul style="list-style-type: none"> <li>• ACA Budget</li> <li>• Chair/Vice Chair Elections</li> <li>• CWAP Update</li> <li>• ADRC Update</li> <li>• RFP Training</li> <li>• Legislative Priorities</li> </ul>		Committee	10:05—10:25



**ALAMEDA COUNTY ADVISORY COMMISSION ON AGING**

6955 FOOTHILL BOULEVARD, SUITE 300  
 OAKLAND, CA 94605

Agenda Item	Material Provided	Presenter	Time
Comments/Questions on Items not on the Agenda		Committee Staff Public	10:25—10:30
Adjournment		Chair	10:30

**ACA UPDATES:**

- Older Americans Month (May) BOS Proclamation: Tuesday, April 29<sup>th</sup> at 1:00pm, watch live online: <https://bos.acgov.org/broadcast/>
- Next ACA General Session Meeting: Monday, May 12, 2025, from 9:30-12:00pm



**ACA EXECUTIVE COMMITTEE  
MEETING MINUTES**

Monday, April 28, 2025 | 9:30AM – 10:45AM

**Alameda County Social Services Agency (Eastmont)**

**Maxwell Park Room**

6955 Foothill Blvd, Suite 143 (First Floor)  
Oakland, CA 94605

<p><b>ACA Commissioners Present</b>                  Laura McMichael-Cady (Chair)                  Barbara Price                  Priscilla Banks - online                  Michael Goetz - online</p> <p><b>Commissioners Absent</b>                  Bobby Arte Grant (Vice Chair)</p>	<p><b>County of Alameda Staff Present</b>                  Jennifer Stephens-Pierre                  Diarra Piggue                  Rhoda Turner</p>
--	--

Item	Discussion / Action Item
A. CALL TO ORDER	Meeting called to order at 9:38 am Roll Call of Commissioners Quorum achieved.
B. APPROVAL OF MINUTES	<b>Motion</b> to accept meeting minutes from 3/24/2025 (M) Laura McMichael-Cady (S) Barbara Price <b>Approved.</b>
C. AAA DIRECTOR’S REPORT	<i>AAA Director, Jennifer Stephens-Pierre spoke on the following topics:</i> <ul style="list-style-type: none"> <li>○ Administration of Community Living (ACL) Reorganization update/Impact.</li> <li>○ USAging Advocacy for senior programs</li> <li>○ ACA/Commission Interest</li> <li>○ Commissioner Bobby Arte Grant’s Attendance</li> </ul>
D. SUBCOMMITTEE UPDATES <ul style="list-style-type: none"> <li>❖ Service Delivery</li> <li>❖ Public Relations/Senior Update</li> <li>❖ Legislative</li> <li>❖ Executive Committee</li> </ul>	<p>❖ <b>Ad-Hoc – Nominating Committee</b></p> <ul style="list-style-type: none"> <li>○ An ad hoc committee was appointed and met on April 14.</li> <li>○ Commissioner Laura McMichael-Cady was asked to continue serving as Chair and agreed to do so.</li> </ul>



- Commissioner Denyse McCowen was asked to serve as Vice-Chair, and she agreed.
- The slate will be introduced at the next general ACA meeting, with voting scheduled to take place during the July session.

❖ **Service Delivery:**

- Commissioner Michael Goetz provided the site visit report. He noted that the next site visit is scheduled for May 7 at the Age Well Centers in Fremont.
- It was noted that, as decided at the last general meeting, a copy of the formatted evaluation checklist would be provided to Director Jennifer Stephens-Pierre along with Kim Fogel.
- It was reported that when Supervisor Wiley returns from his vacation, an appointment will be scheduled to meet with him to continue building relationships.

❖ **Public Relations/Senior Update:..**

- It was reported that the next edition of the Senior Update is currently being worked on.
- It was noted that the Healthy.Living.Festival will be featured in the upcoming edition of the Senior Update.
- A Grandparents.Webinar is scheduled to take place in May.

❖ **Legislative:**

- Jennifer stated that there is a need to re-establish the Legislative Committee.
- It was established that the meeting will take place on May 9th and will be set up for both in-person and online participation.
- Jennifer explained the workings of the Legislative Committee, outlining the process involved.
- Jennifer detailed that one of the key pieces of legislation to track is AB 1249, which focuses on the restructuring of the AAAs.
- It was announced that Senior Rally Day in Sacramento will take place on May 6.

❖ **Executive:**

- Commissioner McMichael-Cady explained that a budget has been prepared and stated that it will be presented for a vote at the next general meeting.
- Discussed items that should be addressed for the May and June meeting.



B. NEXT COMMISSION MEETING	<ul style="list-style-type: none"><li>○ Voting on the FY 25-26 Budget</li><li>○ Introduction of elections for Chair and Vice Chair</li><li>○ CWAP Update</li><li>○ Possible presentation:<ul style="list-style-type: none"><li>▪ Respite Care</li></ul></li></ul>
C. ADJOURNMENT	Meeting was adjourned at 10:41am.



**Service Delivery Committee Meeting Agenda**

**Alameda County Social Services Agency (Eastmont) - Maxwell Park Room**

**In-Person | Time 12:15pm to 1:10pm | Date April 14, 2025**

Time Allotted & Presenter	Topic	Discussion   Action Required
12:15 – 12:20 pm Chair – P. Banks	<ul style="list-style-type: none"> <li>• Meeting called to order.</li> <li>• Welcome Guest.</li> <li>• Approval of Minutes.</li> <li>• Review Agenda</li> <li>• Comments from the Public for Items not on Agenda</li> <li>• Relationship Building</li> </ul>	
12:20 – 12:40 pm CM McGowan Health Services Resource Planning Coordinator	<ul style="list-style-type: none"> <li>• Plan and Review Site Visits</li> <li>• Discussion/Planning Special Events</li> <li>• Newsletter Focus</li> </ul>	



<p>12:40 – 1:00 pm CM Goetz Health Services Data Collection- Evaluation Communications Coordinator</p>	<ul style="list-style-type: none"> <li>• Review of Data Collected during last Site Visit.</li> <li>• Evaluation Interpretation of last Site Visit.</li> <li>• Communications Discussion and Updates.</li> </ul>	
<p>1:00 – 1:10 pm Adjournment 1:10pm Chair Banks</p>	<ul style="list-style-type: none"> <li>• Oral Communications/Public Comment:             <ul style="list-style-type: none"> <li>➤ Commissioners</li> <li>➤ Staff</li> <li>➤ Public</li> </ul> </li> </ul>	



**ACA SERVICE DELIVERY COMMITTEE MEETING MINUTES**

**Time 12:30pm to 1:00 pm | Date April 14, 2025**

**In-Person Meeting**

**Maxwell Park Room - Alameda County Social Services Agency (Eastmont)**

Time Allotted & Presenter	Topic	Discussion   Decisions Made   Action Required
12:30 – 12:35 pm Chair – P. Banks	<ul style="list-style-type: none"> <li>• Meeting called to order.</li> <li>• Welcome Guest(s)</li> <li>• Approval of Minutes.</li> <li>• Review Agenda</li> <li>• Comments from the Public for Items not on Agenda</li> <li>• Relationship Building with County Supervisors</li> </ul>	<ul style="list-style-type: none"> <li>• Present: Commissioners (CMs) Banks, Goetz, McCowan</li> <li>• No Guest</li> <li>• No Minutes to approve</li> <li>• Agenda Review no additions requested by Commissioners</li> <li>• No Public Comments</li> <li>• CM Banks advised the Committee of the meeting with Supervisor Marquez. CM Banks reported that Supervisor Marquez advised that conversations should be arranged with Supervisor Tam and Supervisor Miley to discuss lines of communication with their committees. Supervisor Marquez further advised that it is important to keep any written reports precise/brief and to follow any in-person discussions with a brief email containing key points of the discussion that took place.</li> </ul>
12:35 – 12:45 pm CM McCowan Health Services Resource Planning Coordinator	<ul style="list-style-type: none"> <li>• Plan and Review Site Visits</li> <li>• Discussion/Planning Special Events</li> <li>• Newsletter Focus</li> </ul>	<p><b>CM McCowan suggested that given the discussion in the General Meeting of the ACA around the need to focus more on the Southern portion of the County, that the Committee should alter its plans to visit the two Berkeley facilities and instead visit the two facilities that the AAA funds/supports in Fremont.</b></p> <p><b>CMs Goetz and Banks agreed. CM McCowan will contact facilities to solidify arrangements.</b></p> <p><b>CM McCowan advised the Committee of possible resources that should be highlighted in the Winter column of the newsletter that Health Services will host.</b></p>



<p>12:45 – 12:55 pm CM Goetz Health Services Data Collection- Evaluation Communications Coordinator</p>	<ul style="list-style-type: none"> <li>• Review of Data Collected during last Site Visit.</li> <li>• Evaluation Interpretation of last Site Visit.</li> <li>• Communications Discussion and Updates.</li> </ul>	<p><b>CM Goetz discussed the Data Collection Report and noted the need to make additional tweaks/changes to further refine the data collection process.</b></p> <p><b>CM Goetz will commence providing the Data Collection Report to our Area Director and Staff.</b></p>
<p>12:55 – 1:00 pm Comments &amp; Adjournment CM Banks, Chair</p>	<ul style="list-style-type: none"> <li>• Oral Communications/Public Comment:             <ul style="list-style-type: none"> <li>➤ Commissioners</li> <li>➤ Staff</li> <li>➤ Public</li> </ul> </li> </ul>	<p><b>No comments were provided</b> <b>The Committee adjourned at 1:00pm</b></p>