

**ADVISORY COMMISSION ON AGING**  
**MPA/CWAP Committee Agenda**  
**Wednesday February 1, 2022**  
**2:00pm-4:00pm**

**TELECONFERENCING GUIDELINES:** FOR TELECONFERENCED COMMISSION MEETINGS, MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE IN MEETINGS BY FOLLOWING THIS LINK: [ZOOM MEETING](#) OR DIALING IN: +1 669 900 6833 US (San Jose) Meeting ID: 879 4972 1333| Passcode: 749608

Agenda Item	Material Provided	Person	Time
Call to Order/Roll Call Approval of Minutes		Chair	2:00 – 2:03
Review Agenda		Chair	2:03 – 2:06
Approval of Minutes		Chair	N/A
Findings to Continue Meeting by Teleconference	*See below	Staff	2:06 – 2:07
Comments from the Public		General Public	2:07 – 2:10
Unfinished Business		Chair	N/A
Establish committee objectives to create written plan		Committee	2:10 – 2:40
Identify and prioritize questions and issues to create an ongoing log	Proposed questions and issues lists from committee members	Committee & Subject Expert	2:40 – 3:50
General Comments from anyone		All	3:50 – 4:00
Adjourn			

**Next meeting is to be determine.**

Check website [Advisory Commission on Aging \(alamedacountysocialservices.org\)](http://alamedacountysocialservices.org) for update.

**\* AGENDA ITEM - Findings to Continue Meeting by Teleconference.**

*Staff Recommendation:* Find that 1) the Advisory Commission on Aging has reconsidered the circumstances of the state of emergency, and 2) state or local officials continue to impose or recommend measures to promote social distancing. This recommendation follows the 09/28/2021 County Board of Supervisors’ adoption of the Health Care Services Agency Director’s recommendation that the Board implement social distancing for its meetings. For the same reasons, the same rationale applies for the meetings of the Advisory Commission on Aging and its committees.

## MPA/CWAP Open Research and Action Items

- Regarding “planning committee”:
  - What is the purpose of the planning committee?
  - What authority will the committee have?
  - When are the meetings being held?
  - How often will they occur?
  - How long will the meetings last?
  - Who will be invited to participate?
  - I do not recall being invited to such a meeting in the planning for the last CWAP. Is this something new?
- What is the plan for developing the CWAP? Action items, target dates, persons involved, deliverables, etc.
- How will the public be kept involved throughout the planning process? How will the public be made to feel their contribution matters?
- How will the CDA Master Plan for Aging relate to the local CWAP? Objectives, Goals, Initiatives?
- How will impact on the community due to county activities be measured? How will the plan measure any improvement in standard of living or living conditions due to county actions?
- Will a dashboard like the CDA MPA dashboard be available for Alameda County? How often will it be updated?
- How will the plan be made available to the general public in understandable, informative media?
- How will focus group and advisory commission input be recorded and followed up? Will there be a specific correlation between items mentioned and items in the plan?
- How do priorities for plan items get set?
- How will the plan set specific goals that may be tracked over time?
- How will the plan address the special needs of the diverse demographic segments of the senior community?
- How will the plan relate to the No Wrong Door and ADRC efforts at the State and at the county level?
- How will the plan seek to prepare Alameda County for the increasing percent of population that is senior?
- How will the plan include reporting of issues, challenges, or concerns that impede or prevent the accomplishment of goals or objectives.
- How will the plan address the increasing role of technology and its effect on seniors?
- Who sets the format for the plan?
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